



## Employment Opportunity

### FIREFIGHTER / PARAMEDIC

OPEN UNTIL FILLED

**SALARY RANGE:** \$4650.40 mo - \$5652.58 mo. with longevity steps to \$6087.21 mo. (Salary Eff: 12/01/07)

Benefits: City-paid PERS contributions 2%@50, employee and dependent health, dental, vision and employee life and disability insurance coverage.

**ESSENTIAL DUTIES:** Responds to calls for medical aid including traffic collisions and rescues. Provides pre-hospital care, including examining patients and monitoring vital signs; establishes IV lines, administers medications, inserts airways, defibrillates hearts, and takes other Basic life support actions; communicates with hospital and health care professionals in person or by radio; completes required reports; cleans, services, and insures the operational readiness of vehicles, apparatus, hoses, and equipment; connects supply lines in a fire emergency and extinguishes fires using hand lines, ladders and portable water monitors; searches for and rescues victims from buildings and motor vehicles, sometimes uses specialized power tools; performs aerial and underground rescue operations, including rigging and shoring; decontaminates hazardous material spills; works with the community to provide a variety of educational, public relations, and service programs; gives CPR and medical support training classes to the public and fire staff; and participates in salvage and overhaul operations.

**QUALIFICATIONS:** Candidates must submit proof of successful completion of Biddle Physical Ability Test or CPAT within the last 12 months. Possession of a Paramedic certification at the time of appointment and maintain as a condition of continued employment. California Class B Driver License is required prior to completion of probation and must be maintained as a condition of continued employment. Hazardous Materials FRO (First Responder Operational) certificate must be obtained by the end of the probation period.

**EDUCATION:** Graduation from High School or GED equivalency

**DESIRABLE QUALIFICATIONS:** College coursework in Fire Science and previous fire fighting experience in a volunteer or paid capacity. Certificate of completion from an accredited California fire academy or certification as a Firefighter I.

**PHYSICAL EFFORT:** This position requires heavy lifting, carrying, climbing, pushing, pulling, stooping, bending, and exposure to extreme heat, flammable liquids, hazardous gases, smoke, explosions, chemicals, electrical hazards, faulty structures, inclement weather and communicable diseases. Must possess strength and stamina sufficient to lift and carry equipment and individuals weighing up to 150 lbs. and be able to wear self-contained breathing apparatus

#### **APPLICATION AND SELECTION PROCEDURE**

You must file an official City application, Firefighter/Paramedic Supplemental Application, Conviction Disclosure, Biddle Physical Ability Test or CPAT within the last 12 months, and photocopies of certifications to the Human Resources Division office before your application will be considered.

You may request an application by visiting our web page at [www.cathedralcity.gov](http://www.cathedralcity.gov) ; by calling our job hotline at (760) 770-0365, or in person at City Hall 1<sup>st</sup> Floor Reception, Cathedral City located at 68-700 Avenida Lalo Guerrero in Cathedral City between 7:00 AM to 5:30 PM, Monday through Thursday.

A limited number of the most suitable applicants will be invited to participate in a selection process that may include a written test, paramedic skills assessment, qualifications appraisal interview, and a Chief's interview.

Candidates who are successful on the first test part will be invited to participate in the succeeding parts of the process. The process may include a written test, paramedic skills assessment, qualifications appraisal interview, and Chief's interview. Selected candidates must pass a pre-employment physical exam, psychological evaluation (written/oral), a drug screen, and background investigation.

**CITY OF CATHEDRAL CITY**  
**CATHEDRAL CITY PROFESSIONAL FIREFIGHTERS ASSOCIATION (CCPFA)**

**THE CITY OF CATHEDRAL CITY:**

The City of Cathedral City is a business and resort community located 110 miles east of Los Angeles and 115 miles northeast of San Diego. Incorporated in 1981, the City has a permanent population of over 53,000 and is one of the fastest growing areas in the country. An ideal climate of 350 sunny days per year, clear air, scenic beauty, and unlimited leisure activities attract an additional 6,000 residents during the winter months. Cathedral City offers affordable housing, and a wide array of shopping and retail centers. Cultural, social and athletic events occur year-round while College of the Desert and Coachella Valley campuses of UC-Riverside and CSU-San Bernardino offer excellent educational opportunities. Approximately 200 City employees provide a full range of municipal services including police, fire, parks and leisure, planning and redevelopment, public works, and tree and street maintenance. For more information, visit our website at [www.cathedralcity.gov](http://www.cathedralcity.gov).

**EQUAL OPPORTUNITY EMPLOYER:**

The City of Cathedral City is an equal opportunity employer. The policy of the City is to promote equal employment opportunity for applicants and employees without regard to race, color, ethnic or national origin, religious creed, ancestry, age, sex, marital status, physical or mental disability, medical condition, pregnancy, child birth or related medical condition, sexual orientation, domestic partnership status, or religious opinion or affiliation, military veteran status and/or any other legally protected status.

**APPLICATION MATERIALS:**

All application materials must be received in the Human Resources Division by the closing date and time indicated in the job bulletin. Fill out all parts of the application materials completely and accurately.

- If you have been convicted of any law violation (other than a minor traffic violation), be certain to provide complete details on a Conviction Review Form, you can request a form from Human Resources or download one from the website.
- Unsigned applications will be rejected.
- Resumes may be attached but are not accepted in lieu of an official City employment application.
- Faxes, e-mails or postmarks are not accepted.

An eligibility list containing the names of the best suited applicants will be compiled based on the results of the selection process. The list will normally be in effect for six months unless extended or previously exhausted.

**REASONABLE ACCOMMODATION:** Applicants with legal disabilities who require special testing arrangements must contact the Human Resources Division at the time of application. The City of Cathedral City reserves the right to request verification of disability.

**MEDICAL EXAMINATION:** All prospective City employees must successfully complete a medical examination, psychological examination and drug test by a City approved physician and laboratory prior to employment.

**PROBATION PERIOD:** The first one (1) year or 2800 working hours, whichever is greater, after a classified service full-time employee has been appointed shall be a probationary period.

**NON-SMOKING POLICY:** Smoking is prohibited in all City buildings.

**EMPLOYEE BENEFITS:** The City provides an outstanding benefits plan that includes:

- Additional compensation - Hazmat, Paramedic Recertification, Educational, DMV Differential, Uniform
- Benefits – Dental, vision, disability insurance, life insurance as well as AD&D
- Bilingual pay - 50 cents per hour differential, yearly differential pay of \$208.00.
- Deferred Compensation (ICMA / Nationwide) - City match up to \$25.70 per pay period (26 pay periods/yr.)
- Domestic Partner Coverage provided
- Health Insurance – Choose from Preferred Provider Organization (PPO) or Health Maintenance Organization (HMO)
- Holidays - 12 paid Holidays; all employees shall receive an additional twelve (12) hours pay at straight time rates during the pay period in which the holiday occurs.
- PERS retirement fully paid by the City 2%@50. City pays employer + employee contribution. Effective 07/01/08, the PERS contract will be amended to provide 3%@55. The employee shall pay 2% of the member contributions.
- Physical Fitness - Wellness Benefit 4% salary differential.
- Salary Increases - 2.0% July 1, 2008; 3.5% July 1, 2009; 3.5% December 1, 2009; 3.0% December 1, 2010
- Sick Leave – 5.54 hours per pay period (26 pay periods); one day of sick leave equals twelve (12) hours.
- Social Security – The City does not participate in the Social Security system; therefore, there is no FICA deduction.
- Vacation Accrual - Less than 2 yrs., 144 hrs./yr.; 2 – 5 yrs., 180 hrs./yr.; 6 – 9 yrs., 216 hrs./yr.; 10+ yrs., 252 hrs./ yr.
- Work Schedule – 48/96 (48 consecutive hours on, followed by 96 consecutive hours off)

This benefit plan is currently in effect and is subject to change. Benefits may vary depending on bargaining unit or employee status. All statements made on applications are subject to investigation and verification. False statements will be cause for disqualification, removal from the eligibility list, or discharge from employment. The provisions of this bulletin do not constitute an implied contract. Any offer of employment is contingent upon the applicant being authorized to work in this country and providing documents to verify this fact.